

*Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.*

## JOB ANNOUNCEMENT

### POSITION IS BASED ON GRANT FUNDING

#### POSITION: HEALTH EDUCATOR II

Posting# 993120-0115md

May underfill as a Health Educator I (3620)

#### REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Documents: *Supplemental Questionnaire*
- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

**STARTING SALARY: Step 34; \$1,598 bi-weekly, \$19.98 per hour** HEI Step 31 \$1,490 bi-weekly, \$18.63 per hour  
*plus benefits package*

*Step increase available after completing probation and annually thereafter.*

**OPENING DATE:** Amended January 23, 2015

**CLOSING DATE:** February 2, 2015

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months*

**For additional information see the job description at -** <http://www.utahcounty.gov/jobs>

#### JOB SUMMARY:

Develops, designs, monitors, coordinates, evaluates, and administers health education and prevention activities in Utah County.

#### DUTIES INCLUDE:

**Assesses** local health education needs using surveys and other assessment tools; documents and evaluates results and presents findings to division and/or program administrators; develops comprehensive local health education plans based upon identified needs.

**Designs** and implements health programs in accordance with comprehensive local health plans and teaches about asthma, cardiovascular disease, cancer, injury control, environmental health, diabetes and other health topics.

**Evaluates** the helpfulness and impact of health education and/or substance abuse prevention education programs by conducting process, impact, and outcome evaluation efforts.

**Disseminates** general health education information for the various divisions of the County Health Department; consults with, and educates, the divisions and/or assists in bringing together comprehensive prevention services throughout the county by assisting in consultation services and networking with other agencies or groups.

**Designs** and implements programs to reduce injuries from unintentional injuries and conducts surveys to detect associated behavioral changes.

#### EVALUATION AND SELECTION FACTORS INCLUDE:

**Knowledge of:** health education theory and principles including human behavior modification; public health terminology, methodology, organization, and practices.

**Skill in:** teaching and training techniques; utilization of new electronic technologies (Web 2.0); written and verbal communication; interpersonal and public relations.

**Ability to:** lead discussions and teach large or small groups; establish and maintain cooperative relationships with those contacted during the course of work activities; develop curriculum, make presentations and effectively evaluate program effectiveness; proficiently utilize computers; write technical reports; be an active member of a team; be self-motivated and self-directed.

#### REQUIREMENTS FOR EMPLOYMENT: *See Job Description for Health Educator I requirements*

Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy. Bachelor degree in a field related to community health, health promotion, or public health and four (4) years of health education work experience. **Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

#### LICENSURE/CERTIFICATIONS:

Applicant must possess a current driver's license and obtain a valid State of Utah driver's license within 60 days of employment and must possess, and thereafter maintain, certification as a Certified Health Education Specialist (CHES).

**EXAMINATION/SELECTION PROCESS:** Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.